

Election notice

**For the elections to the Senate of TU Dortmund University for the group of university teachers, academic staff and students,
Department Council elections for all groups,
Election of the representation of the interests of student assistants in 2022 from 23 May 2022 to 2 June 2022.**

I. Connection of the elections/election announcement/application of the election regulations

Elections to the Senate and Department Councils are prepared and conducted simultaneously as linked elections.

The conduct of the elections shall be governed in particular by the Election Regulations of TU Dortmund University as amended from time to time.

II. Election Board

Election Officer:	Prof. Dr. Wolfgang Rhode
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Substitute members:

Group of university teachers:	Prof. Dr. Wolfgang Rhode (Fak. 02)	n. n.
Group of academic employees:	Magdalena Thöne (Fak. 01)	n. n.
Group of students:	Till Isensee (comm.)	n. n.
Group of employees in technology and administration:	Jörg Erdmann (Dec. 3)	n. n.

III. Department Representative:

Department of Mathematics
Department of Physics
Department of Chemistry and Chemical
Department of Computer Science
Department of Statistics
Department of Bio- and Chemical Engineering
Department of Mechanical Engineering
Department of Electrical Engineering and Information Technology
Department of Spatial Planning
Department of Architecture and Civil Engineering
Department of Economics
Department of Education, Psychology and Educational Research
Department of Rehabilitation Sciences
Department of Human Sciences and Theology
Department of Cultural Studies
Department of Arts and Sport Sciences
Department of Social Sciences

MrAndreasLanger
MrHeinzHövel
BiologyMrMarkusDzyk
MrOliverRüthing
MrsFranziska Kappenberg
MrFrankKatzenberg
MrsJenniferMeier
MrWolfgangEndemann
MrsVivianeGawlowski
MrsSabine Potrafke
MrsAngelika Conrad
Mr.Holger Schmidt
MrsMonikaWebelhaus
MrsEvaEichendorf-Harhaus
MrBerndEßmann
Mr.ClemensVöllmecke
MrChristianDeindl

IV. Chief electoral officer

North	Auditorium Foyer	Mrs. Magdalena Thöne
North	E.-F. 50, Foyer	Prof. Dr. Rhode
South	GB II, Foyer	Mr. Jörg Erdmann

V. To be elected are

1. **Members of the Senate** according to Section 6 para. 1 of the Basic Regulations of the Technical University of Dortmund:
 - **twelve representatives of the group of university teachers,**
 - **five representatives of the academic staff group and**
 - **five representatives of the student group.**

2. **Members of the Department Council** according to Section 11 para. 7 of the Basic Regulations of the Technical University of Dortmund: Voting members of the Department Council are:
 - **eight representatives of the group of university teachers,**
 - **three representatives of the group of academic employees,**
 - **one representative of the group of employees in technology and administration, and**
 - **three representatives of the student group.**

In faculties with less than sixteen members from the group of university teachers at the time of election, the Department council shall be composed in the ratio **6:2:1:2**.

The reference date for determining the size of the faculties was or is the date on which the university teachers, academic staff, technical and administrative staff and students were elected.

VI. Election days, place and time of voting

The elections will take place **online from 23.05. - 02.06.2022**.

Prior to online voting, a detailed description of the voting modes will be sent to all eligible voters.

For those eligible voters who do not have the option of electronic voting, there will be an opportunity to vote online at the Elections Office, August-Schmidt-Strasse 4 Building, Room 203, from 10:00 a.m. to 3:00 p.m.

VII. Electoral system (Section 6 WahIO)

1. The members of the collegiate bodies are elected in elections separated by groups according to the principles of per-sonalized proportional representation.
2. Each voter shall have half as many votes as there are seats to be filled in his/her group in the respective collegiate body in accordance with the provisions of the basic regulations. If the number of seats is odd, the number of votes shall be rounded up.
3. Voters may vote for individual candidates from one or several electoral lists (panache), whereby the vote is simultaneously valid for the electoral list on which the candidate is proposed. Accumulation of votes on one candidate is not permitted.
 The seats of a member group shall be allocated to the electoral lists in proportion to the total number of votes cast for the candidates on the electoral lists using the d'Hondt maximum number method; electoral lists that have not received any valid votes shall not be taken into account. The seats then allocated to the individual electoral lists shall be allocated to the candidates on the electoral lists in the order of the number of votes they have obtained. In the event of equal maximum numbers of votes, the allocation of the last seat shall be decided by a draw of lots to be drawn by the election officer or one of his or her representatives. The candidates on the electoral list shall be ranked according to the number of votes they receive.
 In the event of a tie, the order of the candidates on the election proposal shall be decisive; this shall also apply if no vote is cast for a candidate. The candidates with the highest number of votes shall each receive one of the seats allocated to the election list. If an electoral list contains more seats than candidates, the excess seats shall be allocated to the remaining electoral lists of the same group in the order determined by continued application of the d'Hondt maximum number method; sentence 5 shall apply mutatis mutandis. Any remaining seats shall remain vacant.
4. The remaining candidates on an electoral list shall become substitute members of this electoral list in the order determined by subsection 3, sentences 6 and 7. If more than two electoral lists have received valid votes, the order in which the electoral lists to be taken into account in the allocation of seats send substitute members in the event of exhaustion of an electoral list shall be determined by continued application of the d'Hondt maximum number procedure; in the event of equal maximum numbers, the decision shall be made by drawing lots to be drawn by the election officer or a person authorized by him/her. The order is determined for as many positions as there are substitute members within the group.

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5. Substitute group representatives are the substitute members of each electoral list who have not yet moved up as a member. The order of the deputies shall be based on the order of the substitute members determined in accordance with subsection 4 sentence 1. The substitutes shall attend the meetings in this order. If a deputy is unable to attend, the next-available deputy shall be taken into account. If no deputy is available on the list, the deputy shall be replaced by substitute members of other electoral lists of the same group in the order determined in accordance with para. 4 sentence 2.
6. If a group representative is prevented from attending a meeting as a whole, all his/her rights and duties shall pass to the substitute; substitution for only one or more agenda items is not permitted.
7. If an elected member of an electoral list withdraws, the next substitute member of the respective electoral list in the order determined in accordance with para. 4 sentence 1 shall move up. If an electoral list is exhausted, substitute members shall be sent by other electoral lists of the same group in the order determined in accordance with para. 4 sentence 2.
Sequence.
8. If only one election list is available for election in a group, a majority election shall be held in deviation from paras. 1 and 3 if the election list contains more candidates than there are seats to be allocated; para. 2, para. 3 sentences 6 to 8, para. 4 sentence 1, para. 5 sentences 1 to 4, para. 6, para. 7 sentence 1 shall apply accordingly.
If only one electoral list is available for election in a group and the electoral list does not contain more candidates than there are seats to be allocated, this electoral list shall be voted on with yes or no votes. If the electoral list receives more yes votes than no votes, its candidates are elected; otherwise the election fails.
9. An elected member shall resign if his/her group affiliation changes; an elected member shall also resign from the Department Council if his/her affiliation with the Department concerned ends.

Election system and substitution for the elections to represent the interests of student assistants (Section 6b WahIO)

1. The election to represent the interests of student assistants shall be a majority vote.
2. All members of the student group are eligible to vote and to be elected. Those entitled to vote have one vote each.
3. The two candidates with the most votes are elected as representatives of the interests of student assistants. The four candidates with the next most votes are elected as deputies in the order of the number of votes they receive. In the event of a tie, the election shall be decided by a drawing of lots by the election officer or a person appointed by him/her. The remaining candidates are substitute members in the order of the number of votes they receive; sentence 4 applies accordingly.
4. If a representative of the interests of student assistants is prevented from attending, the function shall be performed by the next available deputy in the order of Paragraph 3, Sentences 3 and 4.
5. If a representative of the interests of student assistants resigns, the next substitute representative moves up in the order determined in accordance with Paragraph 3 Sentences 3 and 4. If a deputy resigns, the next substitute member moves up in the order determined according to para. 3 sentence 5.
6. If there are fewer than three candidates to be elected in the election, this candidate or these candidates shall be voted on with yes or no votes. The candidate or candidates shall be elected if they receive more yes votes than no votes; otherwise the election shall fail.

VIII. Election proposals

Notice:

Separate election proposals are to be submitted for the elections to the Senate and the Department Councils, in which candidates are nominated for the election. The deadlines for submitting election proposals are the same for all groups and committees.

1. Deadline for the submission of election proposals:
Nominations must be submitted in writing to the Election Office (Election Office, HG I, South Campus, room 205) no later than **May 2, 2022, 3:00 p.m. Only election proposals submitted on time will be considered.**
2. Form and content of election proposals:
 - a. Forms for election proposals are available in the deaneries and institutions or can be requested from the election office.
 - b. Only those who have been included in an election proposal can be elected. An election proposal for the Senate or the Department Council may contain one or more candidates. Only members of one's own Department may stand for election to the Department Council. With his/her personal signature on the election proposal or by sufficient proof, the candidate irrevocably declares that he/she has agreed to be included in the election proposal. If he/she is prevented from doing so, the signature of a candidate of the same nomination authorized by him/her shall suffice as a substitute. However, the personal signature/sufficient proof must be submitted by 02.05.2022. If this is not the case, the candidate will be deleted from the election proposal.
 - c. Each election proposal for a list election must contain a password with a maximum of 100 characters, e.g. the name of the university political group. The names of the candidates should be listed in a recognizable order. In the absence of such an order, the alphabetical order shall apply.
 - d. The election lists shall be drawn up with gender parity. If gender parity in representation is not achieved in the election proposals, the relevant reasons for this must be stated.
 - e. For election to collegiate bodies, a candidate may not be included in more than one nomination and may not sign more than one nomination.
 - f. The election proposal must contain the surname, first name, Department or institution, official title or, in the case of students, the matriculation number and the exact address and date of birth of each candidate, as well as clearly designate the election and the group for which it is to apply.
 - g. Members and substitute members of the election committee as well as election assistants (e.g. Department representatives) may not run for office.
 - h. The election proposals should include at least one and a half times as many candidates for each committee per group as there are members to be elected.
 - i. Defects in the election proposals shall be eliminated no later than 09.05.2022.
 - j. An appeal against the rejection of a nomination or the deletion of individual candidates may be lodged in writing with the election committee no later than May 9, 2022.
 - k. The nominations that have been approved as valid will be announced in the deaneries and business offices, at the AStA, at the Equal Opportunity Office, at the Election Office (South Campus, HG I, Zi. 205) and in the buildings by posting on the notice boards and.

IX. Electoral roll

1. All eligible voters are entered in an electoral roll.
2. The electoral roll will be available for inspection together with the WahlO in the **period from 14.04.2022 - 03.05.2022 from 10.00 a.m. to 3.00 p.m.** at the Election Office, South Campus, HG I, Room 205, at the AStA and at the Equal Opportunities Office during business hours. In the deaneries and institutions, the electoral roll for the respective Department/institution will be displayed during the same period during the opening hours of the deanery/office.
3. Objections to the correctness of the electoral roll may be submitted to the election officer in the election office in writing or on record within the period allowed for the submission of objections or, at the latest, by **03.05.2022. The objection must be accompanied by the necessary evidence, unless the alleged facts are known to the authorities or are obvious.** The objection must be accompanied by the necessary evidence, unless the alleged facts are known to the authorities or are obvious.
4. The electoral roll will be closed by the electoral officer on **03.05.2022 at 15.00.**
5. The entry in the electoral roll is decisive for the right to vote in a group and in a Department until the elections to the collegiate bodies are completed.

X. Eligibility to vote and eligibility

1. Anyone who is a member of the Technische Universität Dortmund on **11.04.2022** is eligible to vote and to be elected. Section 4 para. 1 WahlO is to be observed.
2. Each member of the University of Technology is only entitled to vote and be elected in one group and in no more than one Department. A member entitled to vote who belongs to more than one group or Department must submit an irrevocable written declaration to the election committee no later than **April 22, 2022, stating in** which group or Department he or she wishes to exercise his or her right to vote. This declaration must be received by the office of the election officer (Election Office, South Campus, HG I, Room 205) by the aforementioned deadline. **Otherwise, they will not be able to exercise their right to vote.** Students whose degree programs are assigned to more than one Department must declare at the time of enrollment or re-registration in which Department they wish to exercise their membership rights. The above declarations are irrevocable for the current semester. Students who belong to another group at the same time and have **not** made such a declaration will be assigned to the other group ex officio.

XI. Exercise of the right to vote, absentee ballot

1. The eligible voter may only vote with official voting documents.
2. Eligible voters may exercise their right to vote only once and in person by casting their vote in the voting room, electronically in the case of online elections, or by absentee ballot. A voter who is incapacitated by physical infirmity may be assisted by a person he or she trusts.
3. Before voting in person, the eligible voter must present his/her valid ID card or another valid ID with photo. Students must also present their student ID.
4. Eligible voters who wish to exercise their right to vote by **absentee ballot** may do so informally at the Election Office, **postal address: Election Office, Department 9, Dortmund University of Technology, 44221 Dortmund**. Applications for absentee **voting** can only be granted if they are received by the electoral office by **16.05.2022** at the latest.

In the case of absentee voting, the eligible voter shall submit to the election officer in the sealed absentee ballot envelope

- a. her/his ballot paper
 - b. in the ballot envelope the ballot papers
- in good time so that the election envelope is received by **3:00 p.m. on 02.06.2022 (last day of voting) at the latest**,
is received in the office of the election officer at the Election Office, South Campus, HG I, Room 205.

XII. Election workers

The election committee can use election assistants to support the voting and counting of votes. The faculties, central institutions and the central administration are obliged to ensure that the elections are carried out by a sufficient number of election assistants. The work as an election worker is honorary. Every person entitled to vote is obliged to assume this honorary office. The honorary office may only be refused for good cause. Reference is made to Section VIII. 2. g of this election announcement.

XIII. Announcement of the election result

The election results will be announced online and by display or notice in the dean's offices and business rooms as well as in the Election Office (HG I, South Campus, Room 205), in the Equal Opportunities Office (Emil-Figge-Str. 66) and at the AStA.

XIV. Election Audit

The election may be contested in writing by the eligible voters to the election officer within one week of the announcement of the election result. The challenge is only admissible on the grounds that the election result, including the voting ratios, has been distorted.



(University Professor Dr. Wolfgang Rhode)